



# FRIENDS OF LANCASHIRE ARCHIVES

Charity No. 518611

PRESIDENT: Lord Shuttleworth KG KCVO

VICE PRESIDENT: Mr James Hilton

## THIRTY THIRD ANNUAL GENERAL MEETING

To be held at the Lancashire Archives, Bow Lane, Preston

Tuesday, 11<sup>th</sup> September 2018, at 7.00pm

### AGENDA

**1. Apologies for absence**

**2. Minutes of the previous meeting**

**3. Matters arising**

**4. Reports and accounts**

To receive and consider :

- The Chairman's Report;
- Accounts for the year ended 30<sup>th</sup> June 2018 and the Independent Examiner's Report;
- The Membership Secretary's Report;
- The Report of the Lancashire Archives Service Manager.

**5. Appointment of charity trustees and ordinary committee members:**

- To reappoint those members appointed at the previous meeting who, under our constitution, must seek re-election
- To appoint any replacement or additional members. Any member wishing to stand for election must notify the Chairman before the meeting.

**6. Members proposed resolutions**

**7. Any Other Business.**

- To deal with any matters raised at the meeting.

**After the meeting Dr Sam Riches of Lancaster University will give a talk –  
From Cologne to Preston - a pilgrim badge of St. Ursula in context.**



## **Minutes of the Annual General Meeting of the Friends of Lancashire Archives held on Tuesday 12<sup>th</sup> September 2017 at Lancashire Archives**

**Present:** Zoe Lawson, Maggy Simms, Peter Bamford (treasurer), Rosemary Harrison, Brenda Fox, Elaine Berry, Alan Crosby (Chairman), Maureen Shakeshaft, Peter Shakeshaft, Pam Singleton, Thomas Steel, Sheila Shaw, E Duckworth, Liz Hedley, Nigel Neil, Mary Neil, Janet Melling, B Melling, Jane Hamby, Jacque Crosby, Mike Winstanley, Chris Spencer, Les Hardy, Anna Watson and John Wilson (minutes)

In attendance: Dorothy Laver and Kay Bamford.

Alan Crosby thanked members for their attendance.

1. Apologies for absence were received from James Hilton (Vice-President), Penelope Hilton, Jonathan Cass, County Cllr David Smith, Hilary Broadley, Ena Douglas, Howard Douglas, Dunstan Cooper, Jean Austin, Bill Dean, Madeline Dean, Barbara Radway, Averil Turner, Judith Rigg, Peter Lane, Janet Lane, Sue Pearson, John Pearson, David Tilsley, Christine Walkman, Flo Wood and Ken Wood.

2. Minutes of the 2016 AGM were accepted as a true record.

### **3. Matters arising:**

There was none.

### **4. Reports and accounts:**

(i) **Chairman's report:** Alan reported that the FLA had had a remarkably successful 18 months as a result of two generous legacies. However, the Friends have to act as responsible stewards and spend the money to best effect and on what is related to the work of the Archives. There are several major projects which are deserving, such as full-scale cataloguing projects which the County Council cannot afford to fund. One such is the Dalton of Thurnham collection which is owned by the County. The FLA will also continue the work of outreach and of support for the Archives Service. Some 90%+ of the holdings are not yet on line so people need to be reminded of the need to visit to discover what is available. The Archives has just finished cataloguing the Horrocks papers.

(ii) **Accounts for the year ended 30<sup>th</sup> June 2017 and the independent examiner's report:** Peter also referred to the very generous legacies and added that the Friends had also received more than in previous year from events and workshops. Membership subscriptions are rather static, recruiting over 20 but losing 15 members over the year. The recommendation is not to change the membership subscription. The funds are spread over several accounts; although all are low interest bearing but

secure accounts, they will generate around £2800 in interest. The intention is to spend the interest and also some of the capital on special purchases. Peter thanked Dorothy Laver for her examination of the accounts. Peter Bamford proposed and Nigel Neil seconded acceptance of the accounts. They were adopted unanimously.

**(iii) The report of the Lancashire Archives Service Manager:**

The report has been circulated previously. In response to questions, Jacquie Crosby commented that there are no plans to charge for use of the archives or make any further changes despite a small reduction in the number of users. The Archives website cannot be used to promote use but the Friends' website can and already does so. Jacquie thanked the Friends and mentioned the forthcoming event for Friends only on Monday 23<sup>rd</sup> October, which will focus on the Horrockses archive.

**5. Appointment of charity trustees and ordinary committee members:**

Sheila Shaw proposed and Les Hardy seconded the reappointment of Alan Crosby, Chris Spencer, Peter Bamford, David Tilsley, Jane Hamby, Maggy Simms, Zoe Lawson and Anna Watson. This was agreed nem. con.

John Wilson was proposed by Chris Spencer and seconded by Rosemary Harrison as secretary and trustee and was appointed nem. con.

**6. Members' proposed resolutions:** none was raised.

**7. Any other business:**

- (i) Michael Whitehead, former membership secretary, has died and his funeral took place on 15<sup>th</sup> August.
- (ii) Dr Sam Riches will be the speaker at the next AGM on 11<sup>th</sup> September 2018.

The meeting closed at 7.30 pm.



# Friends of Lancashire Archives

Registered Charity No. 518611  
Lancashire Archives, Bow Lane, Preston PR1 2RE

## Trustees' Annual Report for the period 1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2018

### Trustees

The trustees who managed the charity during the year were:

Alan G Crosby	Chairman	
Christopher J Spencer	Vice Chairman	
John Wilson	Secretary	Appointed September 2017
Peter J Bamford	Treasurer	
Maggy Simms		
David Tilsley		
Zoe Lawson		
Jane E Hamby		
Anna Watson		

### Structure and management

The charity was founded as an association in 1986 and is governed by constitution, revised and adopted on 24 September 2012. Trustees are appointed by election by the members at the Annual General Meeting and serve a maximum continuous term of six years.

Chris Spencer and Zoe Lawson are, due to personal reasons not seeking re-election. Maggy Simms and David Tilsley will also not be eligible for re-election as they have now served the maximum term permitted by our constitution. We thank them all for their contribution to our success during their tenure.

### Objectives

The objects of the Association are to educate the public and advance the archival heritage of the county of Lancashire for the benefit of the people of that county and elsewhere and for future generations by the promotion, support, assistance and improvement of Lancashire Archives.

### Activities and achievements

During the year 2017-2018 the Friends of Lancashire Archives have been involved in a wide range of activities, all of which relate to our core aim of promoting the use of archives and supporting the work of Lancashire's archive service. These include lectures and talks on aspects of our archival heritage: Mike Winstanley spoke about *Getting Away from it all: seaside resorts and the Lakes* - the growth of the day trip, seaside holiday and Lakeland tour; Dave Burnham explained aspects of the New Poor Law; and Alan Crosby gave a talk, accompanied by musical examples, on *Music in a Lancashire country house: Rufford Old Hall in the 1730s*. The Friends of Lancashire Archives were closely involved in an event to mark the 250<sup>th</sup> anniversary of the birth of John Horrocks, in 1768, and we held workshops on the ecclesiastical records of the Archdeaconry of Richmond and Land Tax returns.

The programme of summer visits in different parts of the county was continued, emphasising our commitment to the relationship between the archival heritage and the practical 'history on the ground' approach which is so important to community work. We had a highly successful visit to Parrox Hall near Preesall, the home of the Elletson family since it was built in the early fifteenth century; and Chris Spencer was the leader of a field walk around the Slaidburn School Lands. Volunteers from the Friends, led by Anna Watson, regularly run Café Archive, which supports events and activities and raises valuable funds for the Friends. We would warmly welcome more volunteers for this enjoyable and very rewarding work.

We have continued to be very actively involved in projects and campaigns promoted by, or to the benefit of, the Archive Service, involving fundraising and raising the profile of archives generally and the Service in particular. Recognising as we do that in these straitened times the Archive Service is unable to afford even some basic aspects of its work, we have provided funding for the purchase of equipment – for example, 15 laptops for use by volunteers working at Lancashire Record Office, at a bargain price of £3,812. The Friends of Lancashire Archives have funded the printing of leaflets and other publicity material highlighting the programme of events, talks and activities at the Record Office, and we have purchased a calf-skin, mounted on a wooden frame, which is a dramatic visual tool showing stages in the preparation of parchment. It has already been well-received, and regarded with much curiosity, at talks and public events where Archive Service staff demonstrate the materials and techniques used in the creation of documents in the past.

The cataloguing of the Horrockses archive, which we part-funded, has now been completed, and we have been anxious not to lose the momentum which it generated. Therefore, in a major new development, we have begun to fund an ambitious cataloguing project, for the Dalton of Thurnham collection. This is owned by Lancashire County Council and has very important material relating to the Lancaster area, but is also of great interest and historical significance more widely (for example, it includes material relating to early colonists in Texas). Funding this project involves paying for an archivist to provide cover for a year to allow one of the existing members of Archive Service staff to be seconded exclusively to the cataloguing work. This has been made possible by the extremely generous bequest which was made to the Friends of Lancashire Archives by the late Miss Joan Gardner – we are certain that to know the funding of this project was enabled by her legacy would give her very great pleasure.

We have also undertaken the purchase of carefully selected documents on the open market – notably, 50% of the cost of an eighteenth-century estate map of Warton (Carnforth) and the purchase of an eighteenth-century maritime chart of the north Lancashire coast. It remains our policy only to purchase documents which we feel have a real importance and historical value, and which are realistically priced.

Other work in support of the Archive Service has included a contribution of £1000 towards the 'Whittingham Lives' project, a multi-partner project focusing on the Whittingham Asylum near Preston, and the very many people who over the years have worked there or were patients there. A small volunteer project, managed by the Friends of Lancashire Archives, has involved indexing the admission registers of the Blackburn Union Workhouse. We are very pleased to report that this year marks thirty years of volunteering at Lancashire Record Office. The celebrated Will Flattening Project was begun on 9 May 1988 by the then newly formed Friends of Lancashire Archives, and remarkably three of the original volunteers are still

volunteering – special thanks therefore to Barbara Pidcock, Emmeline Garnett and Joan Metcalfe.

The impact of the overhaul of our systems and procedures is now showing significant benefits which will have a long-term value for the organisation. We have been very efficient in our organisation and administration, have reinvigorated the publicity and promotion of the organisation and its core archive-related aims, and are able to respond to the needs of the archive service. There have been major reductions in local authority expenditure and in consequence cutbacks in the archive service, so we continue to campaign on behalf of the service itself and its wider place in the heritage of the people and places of Lancashire. In addition, we are actively developing our involvement in the educational role of the Archive Service, in order to heighten awareness of the Service and its work, attract new researchers and visitors from a wider spectrum of the public, and help users of the Service to get the most out of their visit.

## **Public benefit**

All of our activities, events and grants are focused on giving benefit to the public via their use of the Lancashire Archive Service. All our events are open to the public and members on an equal footing. The events programme has been expanded to cover a wider range of topics and is appealing to an increasing number of new attendees. We promote the archive service and its work throughout the county and beyond through many local and family history organisations.

## **Financial review**

**Reserves Policy:** It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that provides sufficient to cover regular grants to Lancashire Archives, to cover our operating expenses and at a level to enable us to respond to emergency applications for funding by Lancashire Archives.

**Principal sources of funds:** Our principal sources of income, all a similar amount, are membership subscriptions with associated Gift Aid, workshop/event receipts, and deposit account interest. Additionally, we have donations, both general and specific, and sales of merchandise and donated books.

**Investment Policy:** We have adopted a zero-risk policy and deposited all our surplus funds in accounts which are fully covered in case of bank failure by the £85,000 Financial Services Compensation Scheme. We have a spread of notice periods on the accounts to allow us to have funds available when required to for our planned future projects. We have reviewed our deposit accounts during the year and have re-aligned them to produce an increase in our interest received of approximately £300.

**Expenditure:** We continue to support Lancashire Archives in advancing the archival heritage of the county, increasing public awareness and encouraging wider and better use of the treasures contained within them. All grants in the year have been in support of these objectives. The major items of expenditure have been the completion of the Horrockses cataloguing and the first stage of cataloguing of the Dalton of Thurnham collection. Computer equipment for use by our volunteers has also been purchased.

## **DECLARATION**

The trustees declare they have approved the above report.

Signed on behalf of the trustees:

*Alan G Crosby*

Chairman

September 2018

# Friends of Lancashire Archives

Registered Charity Number 518611

## Receipts and Payments Account for the Year Ended 30<sup>th</sup> June 2018

	See note	This Year			2017 Year
		Unrestricted Funds £	Restricted Funds £	Total £	Total £
<b>Receipts</b>					
Subscriptions		2,048		2,048	2,120
Donations & Legacies		317	202	519	186,590
Gift Aid Reclaimed		382	50	432	446
Events and Workshops	6	2,202	196	2,398	3,385
Sales of Merchandise		437		437	414
Interest Received	2	2,575		2,575	394
<b>Total Receipts</b>		<b>£7,961</b>	<b>£448</b>	<b>£8,409</b>	<b>£193,349</b>
<b>Payments</b>					
Projects & Grants	5	14,048	3,125	17,173	7,892
Events & Workshop Costs	6	687		687	1,109
Printing, Postage & Stationery		152		152	315
Insurance & other Admin costs		100		100	132
Equipment					161
Goods for Resale		11		11	83
<b>Total Payments</b>		<b>£14,998</b>	<b>£3,125</b>	<b>£18,123</b>	<b>£9,692</b>
<b>Net Receipts/(Payments)</b>		<b>(£7,037)</b>	<b>(£2,677)</b>	<b>(£9,714)</b>	<b>£183,657</b>
<b>Funds as at 1<sup>st</sup> July 2017</b>					
At Bank (Current A/c)		632	2,746	3,378	11,221
Deposit/ Savings Accounts		207,500		207,500	16,000
<b>Total brought forward</b>		<b>208,132</b>	<b>2,746</b>	<b>210,878</b>	<b>27,221</b>
Transfer from General to Restricted Funds		(1,002)	1,002		
<b>Surplus/(Deficit) for year</b>		<b>(7,037)</b>	<b>(£2,677)</b>	<b>(9,714)</b>	<b>£183,657</b>
<b>Total Cash Funds</b>	2	<b>£200,093</b>	<b>£1,071</b>	<b>£201,164</b>	<b>£210,878</b>
<b>Bank Balances as at 30<sup>th</sup> June 2018</b>					
RBS Current A/c: Inst Access	0.01%	1,377	1,071	2,448	3,378
Ecology BS: Instant Access	1.00%	38,500		38,500	82,500
United Trust Bank: 100 day notice	1.25%	20,216		20,216	40,000
United Trust Bank: 1yr Bond	1.55%	20,000		20,000	
United Trust Bank: 2yr Bond	1.75%	45,000		45,000	
Camb. & Counties Bank: 3yr Bond	1.90%	75,000		75,000	75,000
Camb. & Counties Bank: 1yr Bond	1.10%				10,000
		<b>£200,093</b>	<b>£1,071</b>	<b>£201,164</b>	<b>£210,878</b>

Signed on behalf of the Trustees by

*P J Bamford*

Treasurer

02 September 2018

*A G Crosby*

Chairman

02 September 2018

# Friends of Lancashire Archives

Registered Charity Number 518611

## Financial Statements for the year ended 30<sup>th</sup> June 2018

### Notes

#### 1 Basis of Accounting

The Trustees consider it appropriate to continue accounting on a Receipts and Payments basis. No significant stocks, debtors or creditors existed at the year end.

#### 2 Cash Funds

Our deposit accounts have been re-aligned in the year to maximise interest but still not exposing our funds to risk. All the deposits are fully covered by the FSCS compensation scheme. As interest earned on all deposit accounts is paid on an annual basis the figure shown in the accounts thus represents interest actually paid to us in the year.

#### 3 Payments to Trustees

Formal agreements are in place for payment to three Trustees for the provision of lectures and workshops. The Trustees consider these payments to be reasonable and in the best interest of the charity. A total of £200 was paid in the year under these agreements.

No Trustee received payment for their services as a Trustee. No expenses were claimed by any of the Trustees.

#### 4 Movements on Restricted Funds

	Honor Rolls of Clitheroe	Hulton Cataloguing	Horrockses Cataloguing	Total
Balance as at 1 <sup>st</sup> July 2017	378	692	1,676	2,746
Donations received			202	202
Gift Aid reclaimed		1	49	50
Fund raising events			196	196
Transfer from unrestricted funds			1,002	1,002
Expenditure			(3,125)	(3,125)
Balance as at 30 <sup>th</sup> June 2018	£378	£693		£1,071

#### 5 Projects and Grants

Expenditure in the year comprised:

	Unrestricted	Restricted	
LA events booklets	397		
Horrockses (DDHS) cataloguing		3,125	
Probate Records talk	50		
Warton 1794 map (50% share with Mourhome LHS)	88		
Computer equipment	3,838		
Whittingham Lives	1,000		
Lancashire Coastal map	375		
Parchment	720		
Dalton of Thurnham (DDDA) Cataloguing	7,500		
Postcards - Science Festival	80		
	£14,048	£3,125	£17,173

#### 6 Events

Analysis of events programme:

	Receipts	Payments	Net Income
AGM	9		9
Slaidburn School Lands walk	90		90
Café Archive	649	85	564
Music at Rufford Hall	430	125	305
Richmond Ecclesiastical Records	280	75	205
Beginners FH workshop	20	20	
Horrockses event	300	45	255
Poor Law	250	122	128
Land Tax workshop	130	75	55
Pretoria Pit walk (advance payments)	40		40
Parrox Hall visit	200	140	60
	£2,398	£687	£1,711

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF LANCASHIRE ARCHIVES****Respective Responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the Receipts and Payments accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature *Dorothy Laver*

Date: 1<sup>st</sup> September 2018

Name **Dorothy Laver**

Qualification **B.A. A.C.A.**

Address 19 The Pastures  
Grimsargh  
Preston  
PR2 5JW

## **Membership Secretary Report 2017-18**

At the year-end we had 194 memberships, equating to 222 individuals, a net reduction of 2 in the year. During the year we recruited 13 new members but lost 7 through death, 3 resignations and 5 who did not renew.

During the year we have reviewed and revised our membership recording systems to ensure we comply with the new GDPR regulations. A revised privacy policy has been developed and circulated to all members.

Our constitution requires us to review the membership subscription rate at each AGM. We are proposing to change the current rates of £10 for individual, and £15 for joint and associate members.

## Archive Service Manager's Report to the Friends AGM 2018

I can say without hesitation that the last 12 months have seen a successful year in the life of Lancashire Archives: we retained our Archive Service Accreditation, won a national volunteering award, and have been able to do new things with the support of our Friends.

The new searchroom team is working well to deliver an excellent service and, at last, our visitor numbers seem to have reached a low plateau. Tuesday is now regularly a 'busy day' and Family History Fridays are usually well attended. A significant number of people have been researching the Whittingham asylum archive as they work on various aspects of the *Whittingham Lives* project, which has obviously helped our statistics in the last year. Some of the Lancashire probate indexes have been made available online on *Find My Past* and this, together with a long-awaited online payment facility, has resulted in a large increase in requests for copies of documents, which means we are providing a better service to remote users, as well as increasing our revenue.

Educational work with schools has really taken off in the last 12 months with nine school visits in the summer term alone. We also talked to 1230 children and adults at the three-day UCLAN Science Festival in June. I'm very grateful to the Friends for help with purchasing items which enhance what we can do but are beyond the scope of our day-to-day budget. These have included attractive leaflets advertising the programme of events and activities, large postcards of the 1301 Euxton market charter, and a partly-prepared calf skin from the last parchment maker in England. This latter fascinates children and adults alike, and helps to demonstrate that whole herds and flocks were required to create mediaeval writing materials.

As I've reported in previous years, reductions in professional staffing levels make it difficult for us to carry out the core work of cataloguing archive collections in order to list what they contain and make them available for use. This year the Friends have once again come to our help with a generous grant of £30,000 to catalogue the Dalton of Thurnham collection. As you might have read in the newsletter, Vicci McCann is creating the catalogue and we are fortunate to have archivist, James Towe, for 12 months to cover a range of other professional work.

9 May 2018 was the 30<sup>th</sup> anniversary of volunteering at Lancashire Archives. Volunteering began as an exclusive activity for FLA members only, and I am delighted and grateful that three of our original volunteers - Emmeline Garnett, Joan Metcalfe and Barbara Pidcock - are still actively involved. I wonder how many hours of work they have given during that time? Volunteers are now recruited through the County Council's volunteer scheme or other organisations and it is the Lancashire Family History and Heraldry Society's project (funded by the Federation of Family History Societies) to index the Lancashire crewlists which has won the Archives and Records Association volunteer award for 2018.

The FLA has however continued to make a huge contribution to volunteering and this year bought 15 laptops for volunteer use. This enables information to be input directly onto spreadsheets and reduces the need for retyping. Many of our volunteers are members of the

## **Archive Service Manager's Report to the Friends AGM 2018**

FLA and the Friends' own independent volunteer project run by Anna Watson is progressing well. Almost 9000 entries from the Blackburn Workhouse registers have been completed.

Once again the Friends have funded the purchase of archives, although attempts to purchase a few mediaeval deeds have not succeeded as they have sold for inflated prices. It is sad that some of Lancashire's oldest history is being put up for sale, and being purchased by private collectors. The 1794 map of Warton, bought jointly last year with the Mourholme Local History Society, is now available for research in the Archives (DDX 3202/1). Thanks to the FLA, and especially John Wilson, we have also acquired a chart of 'Part of the West Coast of England from Formby Point to Walney Island' surveyed by Murdoch Mackenzie and published in 1775. This very interesting document, from a book of coastal surveys, shows the Lancashire coast from a different perspective (DP 536).

I am very grateful to all the members of the FLA committee for their commitment and support, their creative thinking, and their positive response to my suggestions. Lancashire Archives would not be in such a strong position without its Friends. Thank you all.

Jacquie Crosby  
Archives Service Manager

August 2018



# Friends of Lancashire Archives

Charity No. 518611

## ELECTION OF OFFICERS & COMMITTEE FOR 2018-19

### 1. Existing officers, being eligible seeking re-election

**Chair: Dr Alan Crosby FRHistS** Freelance local and regional historian; editor of *The Local Historian* and general editor for the British Association for Local History; author of over 30 books and numerous articles on the history of North West England and British local history and archives; council member of the Chetham Society and the Record Society of Lancashire and Cheshire.

**Vice-Chairman: Vacancy** - see below

**Secretary: John Wilson:** Retired teacher and education adviser, part-time hill farmer. Secretary of the Lancashire Local History Federation, Lancashire Place Name Survey and Ewecross Historical Society.

**Treasurer & Membership Secretary: Peter Bamford** Retired Finance Director. Chairman, Preston Branch Lancashire Family History & Heraldry Society, Treasurer, Lancashire Local History Federation; Treasurer, Lytham Club Day; Trustee, Preston Historical Society.

**Jane Hamby:** Freelance Professional Genealogist in Lancashire, Cheshire and Cumbria. Licentiate of the Institute of Heraldic & Genealogical Studies, Canterbury. Archive user since 1975.

**Anna Watson:** Retired archivist with over 30 years' experience working at Lancashire Archives. Loves running Café Archive and looks after the FLA volunteers.

### 2. Election of Vice-Chairman

Anna Watson has indicated her willingness to be elected as Vice-Chairman.  
*This is proposed by Alan Crosby and seconded by Peter Bamford.*



# Friends of Lancashire Archives

Charity No. 518611

## 3. Members proposed for election as Officers

**Nigel Barker**      *Proposed by Peter Bamford*      *seconded by Liz Hedley*

Retired qualified Solicitor having worked in Private Practice, as Deputy Chief Legal Officer of Fylde Borough Council and in the private sector as a Company Solicitor, Company Secretary and Office Manager. Former school governor and committee member of many local organisations. A keen family historian and a volunteer at Lancashire Archives.

**Peter Newsham**      *Proposed by Jacquie Crosby*      *seconded by Sue Seabridge*

Retired, having worked with US students in the UK, and as Deputy Administrator of the University of London (students') Union. Held Finance/Administration posts with Lancashire County Council, a Preston based clothing manufacturer, and as Practice Manager with a firm of solicitors, and Payroll/Practice Manager with an accountancy partnership. Governor of a local primary school. A keen family historian and a volunteer at Lancashire Archives.

**James Towe**      *Proposed by David Tilsley*      *seconded by Alan Crosby*

Undertaking a new role as Archivist at Lancashire Archives since March 2018. Graduated with a BA in Archaeology and a MA in Archives and Records Management. Worked in local authority archives across Yorkshire, at the Borthwick Institute, and RBS Archives. Archivist and Librarian at Chatsworth House for six years and has served as a committee member on the Historic Houses Archivists Group.